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REGULATIONS COMPILER

1 PUBLIC PROTECTION CABINET

2 Department of Housing, Buildings and Construction

3 Kentucky Building Code

4 (Amendment)

5 815 KAR 7:070. The Kentucky Certified Building Inspector Program.

6 RELATES TO: KRS 198B.010(6), 198B.040(3), 198B.050(3)(c), (6), 198B.060, 198B.090,
7 198B.095

8 STATUTORY AUTHORITY: KRS 198B.050(5), 198B.090(1)(a), (b), 198B.095(1)

9 NECESSITY, FUNCTION, AND CONFORMITY: KRS 198B.090(1) requires the department
10 to create and administer a building inspector's certification program and a plans and specifica-
11 tions inspector's certification program with sufficient testing procedures. KRS 198B.050(5) re-
12 quires the department to promulgate administrative regulations necessary to implement the Uni-
13 form State Building Code. KRS 198B.095(1) authorizes the department to promulgate an admin-
14 istrative regulation to establish a building inspector training program. This administrative regula-
15 tion establishes the testing, training, continuing education, and enforcement responsibilities for
16 qualifying persons to become inspectors for the enforcement of the Kentucky Building Code and
17 the Kentucky Residential Code.

18 Section 1. Definitions.

19 (1) "Enrolled" means an applicant has complied with the requirements established in Section
20 4(1) of this administrative regulation.

1 (2) "General supervision" means that the supervising authority oversees the work performed
2 overall but is not required to be on-site at all times during plan reviews and inspections.

3 (3) "Certified building inspector" means an individual who has obtained at least one level of
4 certification issued pursuant to this administrative regulation.

5 (4) "ICC test module" means a test module, from the International Code Council, that is used
6 to meet the module testing requirements established in Section 5 of this administrative regula-
7 tion.

8 [~~(4) "Limited certificate" means a document establishing that a person:~~

9 ~~—(a) Has passed the test for competency in one (1) or more NCPCCI or ICC test modules; and~~

10 ~~—(b) Is qualified to engage in the type of limited inspections listed on the certificate which rep-~~
11 ~~resents the level of competency for which the person was tested.]~~

12 (5) "NCPCCI test module" means a test module, from the National Certification Program for
13 Construction Code Inspectors, developed by the national code enforcement organizations for the
14 purpose of providing nationally-recognized evidence of competency and professionalism in con-
15 struction code enforcement and used to meet the module testing requirements established in Sec-
16 tion 5 of this administrative regulation.

17 (6) "Trainee" means a person who is enrolled in the building inspector program of the
18 department but has not satisfied all requirements[~~completed the NCPCCI or ICC test modules~~]
19 necessary to be a certified building inspector.

20 Section 2. Inspection Operations.

21 (1)

1 (a) Each governmental entity engaged in a building inspection program shall have at least one
2 (1) certified building inspector with the level of credentials required for buildings covered by the
3 governmental entity's program.

4 (b) The certified building inspector shall be responsible for all:

- 5 1. Construction document approvals;
- 6 2. Inspections; and
- 7 3. Issuance of certificates of occupancy.

8 (2) A trainee may be used in a building inspection program. If used:

9 (a) The trainee shall operate under the general supervision of a certified building inspector.

10 (b) A trainee shall not issue:

- 11 1. Permits;
- 12 2. Construction document approval letters;
- 13 3. Inspection compliance letters; or
- 14 4. Certificates of occupancy.

15 ~~[(c) A trainee holding a current limited certificate shall exercise only the duties authorized by~~
16 ~~that certificate.]~~

17 (3)

18 (a) A person making inspections as authorized by this administrative regulation shall not over-
19 rule, supplant, or order corrections or alterations that conflict with the approved construction
20 documents.

21 (b) If an inspector believes construction documents are incorrect or the construction is in vio-
22 lation of the Kentucky Building Code or the Kentucky Residential Code, the inspector shall im-

1 mediate refer the matter to the certified building inspector responsible for approval of the con-
2 struction documents for resolution.

3 (4)

4 (a) A local building inspector shall not perform the inspections or plan reviews on buildings
5 assigned to the department by KRS 198B.060(4) unless the local governmental entity petitioned
6 and was approved for expanded jurisdiction in accordance with 815 KAR 7:110.

7 (b) A local building inspector shall only perform inspections or plan reviews as outlined in the
8 expanded jurisdiction agreement with the department.

9 (5) A trainee performing plan review or building~~[person making]~~ inspections ~~[pursuant to a~~
10 ~~limited certificate]~~ shall be supervised by a certified building inspector with a level I certification
11 or higher.

12 ~~[(6) A person making inspections as a trainee without a certificate shall be supervised by a~~
13 ~~person with a level of certification equal to or higher than that which the trainee is pursuing.]~~

14 Section 3. Application for Training and Certification.

15 (1) An applicant seeking to become a trainee ~~[or a candidate for certification]~~ shall submit to
16 the department:

17 (a) A completed Trainee Enrollment Form, DHBC – BC/CP 3~~[Initial Application Form,~~
18 ~~DHBC – BC/CP 1]~~;

19 (b) A fifty (50) dollar application fee; and

20 (c) Written proof that the applicant has[;

21 ~~—1.] graduated~~[Graduated] from high school or earned a general education diploma.~~[; and]~~

1 ~~[a. Two (2) years experience in a responsible, directly related construction position, such as a~~
2 ~~foreman, which required the ability to effectively read and interpret building plans and specifica-~~
3 ~~tions; or~~

4 ~~— b. Two (2) years experience in an architect's or engineer's office performing building design or~~
5 ~~drafting duties;~~

6 ~~— 2. Graduated from a college or university with an associate degree in a design, building tech-~~
7 ~~nology, or construction related subject; or~~

8 ~~— 3. Graduated from a college or university with a bachelor's degree in architecture, engineer-~~
9 ~~ing, fire science, or building technology.]~~

10 (2) A person shall not engage in plan review or inspection activities for the enforcement of the
11 Kentucky Building Code or the Kentucky Residential Code unless that person receives certifica-
12 tion from the department or is working under the general supervision of a certified building in-
13 pector, level I or higher.

14 Section 4. Training and Testing Requirements. A trainee~~[candidate seeking to become a certi-~~
15 ~~fied building inspector and all trainees]~~ shall:

16 (1) Attend orientation training provided by or approved by the department within twelve (12)
17 months of enrollment; and

18 (2) Submit proof of completing a minimum of twelve (12) hours of continuing education
19 training annually. Proof may be submitted by:

20 (a) A completed Continuing Education Verification Form, DHBC - BC/CE 1; or

21 (b) A certificate of completion provided by a pre-approved training provider.

22 Section 5. Certification Requirements, Responsibilities, and Jurisdiction for Certified Inspec-
23 tors.

1 (1) An applicant seeking certification shall submit to the department:

2 (a) A completed Initial Application Form, DHBC – BC/CP 1;

3 (b) Examination results for each examination required for the level of certification being
4 sought; and

5 (c) Written proof that the applicant has:

6 1. Graduated from a college or university with an associate degree in a design, building tech-
7 nology, or another building construction-related subject;

8 2. Graduated from a college or university with a degree in architecture, engineering, fire sci-
9 ence, building technology, or another building construction-related subject; or

10 3. Graduated from high school or earned a general education diploma if the applicant is not
11 already enrolled as a trainee, and accrued two (2) years of any combination of experience in:

12 a. The building construction industry in a position that required the ability to effectively read
13 and interpret construction documents;

14 b. An architect's or engineer's office performing building design or drafting duties; or

15 c. Inspection or plan review as a trainee working under the general supervision of a certified
16 building inspector, level I or higher.

17
18 (2) If an applicant seeking certification has not yet completed orientation training provided by
19 or approved by the department as a trainee, they shall complete the training within twelve (12)
20 months of receiving certification.

21 (3)[(4)] One (1) and two (2) family dwelling inspector.

1 (a) A person shall be classified as a one (1) and two (2) family dwelling inspector if the person
2 has complied with the requirements of Section 5(1) of this administrative regulation and has
3 passed the following:

4 1. NCPCCI test modules:

5 a. Test 1A Building One- and Two-Family Dwelling; and

6 b. Test 4A Mechanical One- and Two-Family Dwelling; or

7 2. ICC test modules:

8 a. Test B1 Residential Building Inspector; and

9 b. Test M1 Residential Mechanical Inspector~~;~~ and

10 ~~—(b) Complied with the requirements of this administrative regulation].~~

11 (b)[(e)] A one (1) and two (2) family dwelling inspector shall be qualified to perform all func-
12 tions related to the enforcement of the Kentucky Residential Code. A one (1) and two (2) family
13 dwelling inspector shall be qualified to do the following for the construction of one (1) and two
14 (2) family dwellings and townhouses:

15 1. Issue permits;

16 2. Review and approve construction documents;

17 3. Conduct on-site inspections; and

18 4. Issue compliance letters and certificates of occupancy

19 (4)[(2)] Building inspector, level I.

20 (a) A person shall be classified as a building inspector, level I, if the person has complied with
21 the requirements of Section 5(1) of this administrative regulation and has passed the following:

22 1. NCPCCI test modules:

23 a. Test 1A Building One- and Two-Family Dwelling;

1 b. Test 4A Mechanical One- and Two-Family Dwelling;

2 c. Test 1B Building General; and

3 d. Test 3B Fire Protection General; or

4 2. ICC test modules:

5 a. Test B1 Residential Building Inspector;

6 b. Test B2 Commercial Building Inspector; and

7 c. Test M1 Residential Mechanical Inspector[; and

8 ~~(b) Complied with the requirements of this administrative regulation].~~

9 (b)[(e)] A building inspector, level I, shall be qualified to perform all functions related to the
10 enforcement of the Kentucky Building Code and the Kentucky Residential Code. A building in-
11 spector, level I, shall be qualified to do the following for buildings of the occupancy, type, and
12 size assigned to local governments by KRS 198B.060(2):

13 1. Issue permits;

14 2. Review and approve construction documents;

15 3. Conduct on-site inspections; and

16 4. Issue compliance letters and certificates of occupancy

17 (5)[(3)] Building inspector, level II.

18 (a) A person shall be classified as a building inspector, level II, if the person has complied
19 with the requirements of Section 5(1) of this administrative regulation and has passed the follow-
20 ing:

21 1. NCPCCI test modules:

22 a. Test 1A Building One- and Two-Family Dwelling;

23 b. Test 4A Mechanical One- and Two-Family Dwelling;

- 1 c. Test 1B Building General;
- 2 d. Test 3B Fire Protection General; and
- 3 e. Test 4B Mechanical General; or
- 4 2. ICC test modules:
- 5 a. Test B1 Residential Building Inspector;
- 6 b. Test B2 Commercial Building Inspector;
- 7 c. Test M1 Residential Mechanical Inspector; and
- 8 d. Test M2 Commercial Mechanical Inspector~~[-and~~
- 9 ~~—(b) Complied with the requirements of this administrative regulation].~~
- 10 (c) A building inspector, level II, shall be qualified to:
- 11 1. Perform ~~[A building inspector, level II, shall be qualified to perform]~~ the same functions as
- 12 a building inspector, level I, as set out in subsection ~~(4)(b)[(2)(e)]~~ of this administrative regula-
- 13 tion; and
- 14 2. Conduct ~~[A building inspector, level II, shall be qualified to conduct]~~ on-site inspections of
- 15 all buildings which were assigned to the department pursuant to KRS 198B.060(4).
- 16 ~~(6)[(4)]~~ Building inspector, level III.
- 17 (a) A person shall be classified as a building inspector, level III, if the person has complied
- 18 with the requirements of Section 5(1) of this administrative regulation and has passed the follow-
- 19 ing:
- 20 1. NCPCCI test modules:
- 21 a. Test 1A Building One- and Two-Family Dwelling;
- 22 b. Test 4A Mechanical One- and Two-Family Dwelling;
- 23 c. Test 1B Building General;

- 1 d. Test 3B Fire Protection General;
- 2 e. Test 4B Mechanical General;
- 3 f. Test 1C Building Plan Review;
- 4 g. Test 3C Fire Protection Plan Review; and
- 5 h. Test 4C Mechanical Plan Review; or
- 6 2. ICC test modules:
 - 7 a. Test B1 Residential Building Inspector;
 - 8 b. Test B3 Building Plans Examiner;
 - 9 c. Test M1 Residential Mechanical Inspector; and
 - 10 d. Test M3 Mechanical Plans Examiner[; and

11 ~~(b) Complied with the requirements of this administrative regulation].~~

12 ~~(b)[(e)]~~ A building inspector, level III, shall be qualified to perform all functions related to the
13 enforcement of the Kentucky Building Code and the Kentucky Residential Code. A building in-
14 spector, level III, shall be qualified to do the following for all buildings regardless of size or oc-
15 cupancy type:

- 16 1. Issue permits;
- 17 2. Review and approve construction documents;
- 18 3. Conduct on-site inspections; and
- 19 4. Issue compliance letters and certificates of occupancy

20 ~~(7)[(5)]~~ Mechanical inspector, one (1) and two (2) family dwellings.

21 (a) A person shall be classified as a mechanical inspector of one (1) and two (2) family
22 dwellings if the person has complied with the requirements of Section 5(1) of this administrative
23 regulation and has passed the following:

1 1. NCPCCI Test 4A Mechanical One- and Two-Family Dwelling test module; or

2 2. ICC Test M1 Residential Mechanical Inspector test module~~;~~ and

3 ~~(b) Complied with the requirements of this administrative regulation].~~

4 ~~(b)[(e)]~~ A mechanical inspector of one (1) and two (2) family dwellings shall be qualified to
5 perform all functions related to the enforcement of the mechanical requirements of the Kentucky
6 Residential Code including conducting inspections of one (1) and two (2) family dwelling me-
7 chanical installations for compliance.

8 ~~(8)[(6)]~~ Mechanical inspector general (other than one (1) and two (2) family dwellings).

9 (a) A person shall be classified as a mechanical inspector general if the person has complied
10 with the requirements of Section 5(1) of this administrative regulation and has passed the follow-
11 ing:

12 1. NCPCCI Test 4B Mechanical General test module; or

13 2. ICC Test M2 Commercial Mechanical Inspector test module~~;~~ and

14 ~~(b) Complied with the requirements of this administrative regulation].~~

15 ~~(b)[(e)]~~ A mechanical inspector general shall be qualified to perform all functions related to
16 the enforcement of the mechanical requirements of the Mechanical Code including manage-
17 ment of mechanical code enforcement activity, supervision of mechanical inspectors or plans
18 examination, performing plans examination for compliance, and conducting inspections of struc-
19 tures for compliance.

20 ~~(9)[(7)]~~ Mechanical inspector and plan reviewer.

21 (a) A person shall be classified as a mechanical inspector and plan reviewer if the person has
22 complied with the requirements of Section 5(1) of this administrative regulation and has passed
23 the following:

- 1 1. NCPCCI test modules:
- 2 a. Test 4A Mechanical One- and Two-Family Dwelling;
- 3 b. Test 4B Mechanical General; and
- 4 c. Test 4C Mechanical Plan Review; or

- 5 2. ICC test modules:
- 6 a. Test M1 Residential Mechanical Inspector; and
- 7 b. Test M3 Mechanical Plans Examiner[; and

8 ~~—(b) Complied with the requirements of this administrative regulation].~~

9 (b)[(e)] A mechanical inspector and plan reviewer shall be qualified to perform all functions
10 related to the enforcement of the mechanical requirements of the Kentucky Residential Code and
11 the mechanical requirements, codes, and standards of the Kentucky Building Code[~~Mechanical~~
12 ~~Code~~] including management of mechanical code enforcement activity, supervision of mechani-
13 cal inspectors or plans examination, performing plans examination for compliance and conduct-
14 ing inspections of structures for compliance.

15 (10)[(8)] Upon application by a testing agency, a national code group, or by an applicant for
16 certification, the department may recognize other examinations as equivalent to the listed
17 NCPCCI or ICC examinations. The person or group submitting the examination shall demon-
18 strate that the examinations cover the same codes and require the same level of knowledge as the
19 NCPCCI or ICC examinations.

20 Section 6. Inactive Certification.

21 (1) A certified inspector or trainee[~~an inspector holding a limited certificate~~] may request that
22 the certification be placed in an inactive status by notifying the department in writing.

23 (2) A certified inspector whose certification is inactive shall not:

1 (a) Perform an inspection while the certification is inactive; and

2 (b) Be required to obtain annual continuing education during the inactive status.

3 Section 7. Renewal, Reactivation, and Reinstatement.

4 (1) Renewal.

5 (a) A certified inspector or a~~;~~ trainee seeking to renew his or her certification or trainee des-
6 ignation~~[, or an inspector holding a limited certificate,]~~ shall submit to the department not later
7 than the last day of the certified inspector or trainee's birth month:

8 1. An annual renewal fee of fifty (50) dollars; ~~and~~

9 2. Proof of completion of the continuing education requirements pursuant to 815 KAR 2:010;
10 and~~[-]~~

11 3. A completed Renewal Form, DHBC-BC/CP 2.

12 (b) A late fee of fifty (50) dollars shall be assessed if renewal is not received ~~[postmarked]~~ by
13 the last day of the certified inspector or trainee's birth month.

14 (c) Certification shall terminate if a certified inspector or trainee fails to renew ninety (90)
15 days after the last day of that person's birth month.

16 (2) Reactivation. A certified inspector or trainee~~[inspector holding a limited certificate]~~ whose
17 certification is inactive may reactivate the certification by submitting to the department:

18 (a) Proof of completion of continuing education pursuant to 815 KAR 2:010 within twelve
19 (12) months prior to the request for reactivation; ~~and~~

20 (b) Payment of~~[for one-half (1/2) the fee for an active certification in addition to]~~ the renewal
21 fee in subsection (1)(a)1 of this section; and ~~[-]~~

22 (c) A completed Renewal Form, DHBC-BC/CP 2.

23 (3) Reinstatement.

1 (a) A certified building inspector or trainee whose certification has been terminated may be
2 reinstated no more than three (3) years of the date of termination by submitting to the depart-
3 ment:

- 4 1. A reinstatement fee equal of fifty (50) dollars; [~~and~~]
- 5 2. The renewal fee in subsection (1)(a)1. of this section; and [-]
- 6 3. A completed Renewal Form, DHBC-BC/CP 2.

7 (b) Reinstatement after the three (3) year period shall require the applicant to successfully
8 complete the examinations corresponding to the certification level sought for reinstatement.

9 Section 8. Suspension and Revocation of Certification.

10 (1) Complaints concerning a certified inspector or trainee shall be submitted to the department
11 in writing for review.

12 (2) Subject to a hearing conducted in accordance with KRS Chapter 13B, the commissioner
13 may suspend or revoke a certified inspector's or trainee's certification if he or she determines af-
14 ter thorough investigation of the evidence that the certified inspector is:

- 15 (a) Not enforcing the Kentucky Building Code;
- 16 (b) Not enforcing the Kentucky Residential Code;
- 17 (c) Improperly enforcing the Kentucky Building Code;
- 18 (d) Improperly enforcing the Kentucky Residential Code; or
- 19 (e) Violating his or her responsibilities as an inspector.

20 Section 9. Incorporation by Reference.

21 (1) The following material is incorporated by reference:

- 22 (a) "Initial Application Form", DHBC-BC/CP 1, April 2026[~~May 2020~~]; [~~and~~]
- 23 (b) "Continuing Education Verification Form", DHBC-BC/CE 1, August 2018;

1 (c) “Renewal Form”, DHBC-BC/CP 2, April 2026; and

2 (d) “Trainee Enrollment Form”, DHBC-BC/CP 3, April 2026

3 (2) This material may be inspected, copied or obtained, subject to applicable copyright law, at
4 the Department of Housing, Buildings and Construction, 500 Mero Street, Frankfort, Kentucky
5 40601, Monday through Friday, 8 a.m. to 4:30 p.m. and is available online at
6 <http://dhbc.ky.gov/Pages/default.aspx>.

815 KAR 7:070



RAY A. PERRY, SECRETARY
PUBLIC PROTECTION CABINET

4/19/26



JONATHAN M. FULLER, COMMISSIONER
DEPARTMENT OF HOUSING, BUILDINGS
AND CONSTRUCTION

4/19/26

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on June 23, 2026, at 9 a.m., on the Department of Housing, Buildings and Construction. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be cancelled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through June 30, 2026 at 11:59 p.m., eastern time. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

Contact Person: Jonathon M. Fuller
 Commissioner
 Department of Housing, Buildings and Construction
 500 Mero Street, 1st Floor
 Frankfort, Kentucky 40601
 Phone: (502) 782-0617
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 Email: max.fuller@ky.gov

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

815 KAR 7:070

Contact Person: Jonathon M. Fuller

Phone: (502) 782-0617

Email: max.fuller@ky.gov

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation establishes the testing, training, continuing education, and enforcement responsibilities for qualifying persons to become inspectors for the enforcement of the Kentucky Building Code and the Kentucky Residential Code.

(b) The necessity of this administrative regulation: This administrative regulation is necessary to establish the requirements for an individual to become a certified building inspector in Kentucky.

(c) How this administrative regulation conforms to the content of the authorizing statutes: KRS 198B.090(1) requires the department to create and administer a building inspector's certification program and a plans and specifications inspector's certification program with sufficient testing procedures. KRS 198B.050(5) requires the department to promulgate administrative regulations necessary to implement the Uniform State Building Code. KRS 198B.095(1) authorizes the department to promulgate an administrative regulation to establish a building inspector training program.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This administrative regulation establishes the requirements for an individual to become certified building inspector in Kentucky. KRS 198B.090(1) requires the department to create and administer a building inspector certification program and a plans and specifications inspector's certification program with sufficient testing procedures.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: This amendment makes grammatical and technical edits and creates a pathway for individuals to obtain on-the-job training to count towards the experience necessary to become a certified building inspector. This amendment updates forms and creates a new renewal form and eliminates an extra fee for an inactive inspector to bring their certification status to active.

(b) The necessity of the amendment to this administrative regulation: This amendment is necessary help create career pathways for those interested in building inspection, remove barriers for entry and allow on-the-job training for trainee building inspectors. This amendment is also necessary to remove a fee and amend an existing form, and create a new renewal form.

(c) How the amendment conforms to the content of the authorizing statutes: KRS 198B.090(1) requires the department to create and administer a building inspector's certification program and a plans and specifications inspector's certification program with sufficient testing procedures. KRS 198B.050(5) requires the department to promulgate administrative regulations necessary to implement the Uniform State Building Code. KRS 198B.095(1) authorizes the department to promulgate an administrative regulation to establish a building inspector training

program.

(d) How the amendment will assist in the effective administration of the statutes: This amendment will assist in removing barriers to entry to the building inspection profession while still requiring sufficient experience to ensure only qualified individuals are able to become certified building inspectors.

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: Local building inspection programs, the Department of Housing, Buildings and Construction, individuals seeking building inspector certification.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including: State and local governments will have larger candidate pools for building inspector vacancies, individuals interested in the building inspector profession will be able to utilize on-the-job training towards meeting their experience requirements.

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment: State and local governments will be able to hire trainee inspectors and allow their on-the-job training to count towards the experience required for certification. Current trainees and certified inspectors will have to complete new forms. Inactive inspectors will have to pay a lower fee to make their certification active.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4): There is no anticipated additional cost associated with this administrative regulation.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4): State and local governments will have larger candidate pools for building inspector vacancies, individuals interested in the building inspector profession will be able to utilize on-the-job training towards meeting their experience requirements. Inactive inspectors will have to pay a lower fee to make their certification active.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: There is no anticipated additional cost associated with this administrative regulation.

(b) On a continuing basis: There is no anticipated additional cost associated with this administrative regulation.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: There is no anticipated additional cost associated with this administrative regulation. Any costs resulting from the amendments will be met with existing agency funds.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to im-

plement this administrative regulation, if new, or by the change if it is an amendment: This amendment will not require an increase in fees or funding for implementation.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: This amendment reduces the reactivation fee.

(10) TIERING: Is tiering applied? Tiering is not applied as this administrative regulation applies equally to all certificate holders, state, and local governments.

FISCAL IMPACT STATEMENT

815 KAR 7:070

Contact Person: Jonathon M. Fuller

Phone: (502) 782-0617

Email: max.fuller@ky.gov

- (1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation. KRS 198B.090(1) requires the department to create and administer a building inspector's certification program and a plans and specifications inspector's certification program with sufficient testing procedures. KRS 198B.050(5) requires the department to promulgate administrative regulations necessary to implement the Uniform State Building Code. KRS 198B.095(1) authorizes the department to promulgate an administrative regulation to establish a building inspector training program
- (2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: This administrative regulation is required by KRS 198B.050(5), 198B.090(1)(a), (b), and authorized by 198B.095(1).

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: The Department of Housing, Buildings and Construction, Division of Building Code Enforcement

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

- 1. Expenditures:
 - For the first year: None.
 - For subsequent years: None.
- 2. Revenues:
 - For the first year: Potential decrease due to elimination of part of a reactivation fee, but this will be a nominal reduction that will fluctuate fiscal year to fiscal year.
 - For subsequent years: Potential decrease due to elimination of part of a reactivation fee, but this will be a nominal reduction that will fluctuate fiscal year to fiscal year.

- 3. Cost Savings:
 - For the first year: None.
 - For subsequent years: None.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): County/City building inspection programs.

(b) Estimate the following for each affected local entity identified in (4)(a):

- 1. Expenditures:
 - For the first year: None.
 - For subsequent years: None.

2. Revenues:
For the first year: None.
For subsequent years: None.
3. Cost Savings:
For the first year: None.
For subsequent years: None.

(5)(a) Identify additional regulated entities not listed in questions (2) or (3): Individuals seeking building inspector certification and certified building inspectors

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:
For the first year: Renewal or application fees (\$50), no change.
For subsequent years: Remain the same.
2. Revenues:
For the first year: None.
For subsequent years: None.
3. Cost Savings:
For the first year: \$25 if going from inactive to active.
For subsequent years: Remain the same.

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: The only fee amended by this amendment is the reactivation fee, which has been reduced from \$75 to \$50.

(b) Methodology and resources used to reach this conclusion: Please see the response to (5)(a).

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a “major economic impact”, as defined by KRS 13A.010(14): This regulation will not have a major economic impact as defined by KRS 13A.010(14).

(b) The methodology and resources used to reach this conclusion: The only fee amended is a \$25 reduction.

SUMMARY OF MATERIALS INCORPORATED BY REFERENCE

815 KAR 7:070

The “Initial Application Form”, DHBC-BC/CP-1, is the 2-page form utilized by applicants to become certified building inspectors.

The “Renewal Form”, DHBC-BC/CP-2 is a one page form utilized by trainees and certified building inspectors to renew, reactivate, or reinstate their certification.

The “Trainee Enrollment Form”, DHBC-BC/CP-3 is a one page form utilized by applicants to enroll as trainees.

SUMMARY OF CHANGES TO MATERIALS INCORPORATED BY REFERENCE

815 KAR 7:070

The “Initial Application Form”, DHBC-BC/CP-1 has been amended to require birthdate instead of birth month, require email addresses, clarify the requirement for submittal of examination results, and sufficiently capture information necessary to become a certified building inspector or trainee.